



# CO-OPERATIVE ACADEMY OF PROFESSIONAL EDUCATION

No.P-7899/2011/CAPE/4212

12.12.2011

To

1. The Principal, College of Engineering, Perumon
2. The Principal, College of Engineering, Pathanapuram
3. The Principal, College of Engineering, Kidangoor
4. The Principal, College of Engineering and Management, Punnapra
5. The Principal, Co-operative Institute of Technology, Vadakara
6. The Principal, College of Engineering, Thalassery
7. The Principal, College of Engineering, Trikaripur
8. The Medical Director, CMC, Kochi

Sir,

**Sub: CAPE-Delegation of Financial powers of Principals of Engineering Colleges & Medical Director, CMC, Kochi.**

- Ref: 1. This office order dated 10.10.2011 issued to Principals of Engg Colleges.**  
**2. This office order dated 10.11.2011 issued to Medical Director, CMC, Kochi**  
**3. Letter No.P-261/2011/CAPE/3915 dated 19.11.2011 of the Director**

With reference to the above order cited 1<sup>st</sup> and 2<sup>nd</sup>, delegation of financial powers of Principals of Engineering colleges and Medical Director, Co-operative Medical College were enhanced. And direction was given to all heads of institutions to forward copies of all sanctions and obtain clearance from CAPE for settling the bill above Rs.25,000/-. It is noticed that the above direction was not scrupulously complied with. Hence all Heads of the institutions are requested to adhere to the instructions issued in this regard by CAPE (HQs) from time to time.

It may be noted that the compliance of the above directions will be the personal responsibilities of all concerned.

The receipt of this letter may be acknowledge by return.

Yours faithfully,

**DIRECTOR**

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Received  
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CAPE

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copy to Principal's table / D Section / Accts