



# COLLEGE OF ENGINEERING TRIKARIPUR

(Under Co-operative Academy of Professional Education-Estd. By Govt of Kerala)

CHEEMENI- 671313, KASARAGOD DISTRICT  
E-mail: tkcape@gmail.com Website:www.cetkr.ac.in

Principal: 0467-2250977; 0467-2250377; FAX: 0467-2250750

## **The minutes of the meeting of the Board of Governors under TEQIP Programme held on 16-03-2012**

The meeting commenced at 2 PM in the chamber of the Principal, College of Engineering Trikaripur with Sri.Raghavan K, Chairman of the BoG in the chair. The following members of the BoG participated in the meeting.

1. Sri.K.Raghavan
2. Prof. M.K.Radhakrishnan
3. Prof. A.K.Padmini
4. Smt. Naveena.A.K
5. Prof. P.Kunhikannan
6. Sri.Mahesh.V.V
7. Sri.Kunhiraman

The Principal welcomed the members and briefed the discussions of the Principals meeting held on 02-03-2012 in the office of the Directorate of Technical Education. The Principal informed that it was agreed in the Principal meeting to engage supporting staff on daily wages for maintenance of TEQIP office. After detailed discussion the following decisions are taken.

1. Ratified the action of the Principal in having constituted the purchase committee under TEQIP programme with the following members.

- 1.Smt.Naveena A K, Principle in charge – Chairman
- 2.Sri.Sudheesh N, Asst.Professor in ME – Procurement Nodal Officer
- 3.Sri.Prof.P Kunhikannan, HOD
- 4.Sri.Mahesh V V, Head, Department of ECE
- 5.Sri.A Kunhiraman, Head, Department of EEE
- 6.Sri.Rafeekh A P, Asst.Professor in CSE
- 7.Sri.Shamal P k, Asst.Professor in IT
- 8.Smt.Shyni T V, Asst.Professor CE
- 9.Sri.Balachandran K, Administrative Officer – Convenor
- 10.Sri.Arun K V, Asst.Engineer

2. The procurement plan of the college already submitted to the PMSS by the project Co-ordinator is approved. However it is streamlined that the purchase committee will ensure the quality of the products procured.

3. The BOG has permitted the Principal to appoint the following staff to maintain the TEQIP office up to the project period. But the appointment shall be conducted as per State Government rule.

- (i) Data Entry Operator - 1 post
- (ii). Clerk cum Junior Accountant - 1 post

The appointment should be in accordance with the concerned GOs in this respect on daily wage basis. The appointment may be made immediately so that the newly engaged accountant can be taken for training in Double Entry System of Accounting and Tally scheduled at Trivandrum from 16<sup>th</sup> to 20<sup>th</sup> April-2012.

- 4. As part of Institute Industry Interaction (III), a workshop is to be organized before the end of May 2012.
- 5. Special/remedial classes will be organized for uplifting the weak students. Remuneration can be paid as per instruction from SPFU.

The meeting came to a close at 3.50 PM.

Principal

To

All Members

Cc to: AO



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No.CET/E/1028/2011/

Dt.20-03-2012